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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 6 September 2021 at 11.00 am

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates
N S Kenton
D P Murphy
C A Vinson

Also Present: Councillor S H Beer
Councillor H M Williams
Councillor C D Zossedler

Officers: Chief Executive
Strategic Director (Corporate Resources)
Strategic Director (Operations and Commercial)
Head of Community and Digital Services
Head of Finance and Investment
Head of Governance and HR
Head of Leadership Support
Asset Manager
Housing Development Manager
Planning Policy and Projects Manager
Senior Policy Planner
Strategic Development Lead (Leisure)
PR and Marketing Officer
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 26 6.9.21 Open Key Decisions No Call-in to apply Yes Implementation Date 14 September 2021	<u>APOLOGIES</u> An apology for absence was received from Councillor O C de R Richardson.	None.	To note any apologies for absence.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 27 6.9.21 Open Key Decisions No Call-in to apply Yes Implementation Date	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest.	None.	To note any declarations of interest.	

14 September 2021				
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<p>CAB 28 6.9.21 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 September 2021</p>	<p><u>RECORDS OF DECISIONS</u></p> <p>It was agreed that the decisions of the meetings held on 5 and 19 July 2021, as detailed in decision numbers CAB 9 to CAB 17 and CAB 18 to CAB 25 respectively, be approved as correct records and signed by the Chairman.</p>	None.	Cabinet is required to approve the Records of Decisions of the Cabinet meetings held on 5 and 19 July 2021.	
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<p>CAB 29 6.9.21 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation</p>	<p><u>REFERRAL FROM COUNCIL - FOOD POVERTY REVIEW</u></p> <p>It was agreed:</p> <p>(a) (i) That the Overview and Scrutiny Committee's and Council's recommendations be rejected on the grounds that there is already an established East Kent Food Poverty Working Group of which the Council is a member. Whilst this is a highly important issue, forming a Dover District Council working group is likely to lead to a duplication of work.</p>	To accept the recommendations from the Overview and Scrutiny Committee and Council.	The Overview and Scrutiny Committee carried out a review on food poverty in the Dover District at the request of full Council, and the Committee's report was received by Council at its meeting held on 21	

<p>Date 14 September 2021</p>	<p>(ii) The recommendations, for clarity, were as follows:</p> <ul style="list-style-type: none"> (i) That the objective of the Food Poverty Working Group be to investigate ways in which the Council can assist in tackling the issue of food poverty and its underlying causes in the district and, as part of this, how the Council can support the vital role undertaken by the voluntary and community sector. (ii) That the working group membership be politically balanced. (iii) That a representative from the Cabinet be appointed to the working group. (iv) That the working group be supported administratively by the head of Community and Digital Services. (v) That the working group be time-limited to two years of operation and be required to report to Cabinet on its conclusions at the end of that period. (vi) That the final Terms of Reference be determined by the Cabinet taking into account points (i) to (v). <p>(b) That the Community Services Team be requested to provide regular updates to Cabinet and the Overview and Scrutiny Committee on food poverty issues in the district.</p> <p>(c) That voluntary organisations be thanked for their valuable work in this area.</p> <p>(d) That the Overview and Scrutiny Committee be thanked for its thorough and comprehensive report.</p>		<p>July 2021. The Council agreed with the report recommendations and, as they related to executive functions, recommended them on to Cabinet for consideration.</p>	
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<p>CAB 30 6.9.21 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 September 2021</p>	<p><u>PHOTOVOLTAIC AND ELECTRIC HEATING INSTALLATIONS IN AFFORDABLE HOUSING DEVELOPMENTS AT KIMBERLEY CLOSE, DOVER AND STOCKDALE GARDENS, DEAL</u></p> <p>It was agreed that the Overview and Scrutiny Committee's endorsement of Cabinet decision CAB 22, made at its meeting held on 26 July 2021 (Minute No 45), be acknowledged.</p>	<p>None.</p>	<p>At its meeting held on 26 July 2021, the Overview and Scrutiny Committee endorsed Cabinet decision CAB 22 of 19 July 2021.</p>	
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<p>CAB 31 6.9.21 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply No</p>	<p><u>MAKING THE ASH PARISH COUNCIL NEIGHBOURHOOD DEVELOPMENT PLAN 2021</u></p> <p>It was agreed to recommend to Council that the Ash Neighbourhood Development Plan 2021 be 'made'.</p>	<p>None.</p>	<p>The Ash Neighbourhood Development Plan (NDP) has been subject to a referendum, the outcome of which was that the majority of the electorate that</p>	

Implementation Date 16 September 2021			voted were in favour of using the NDP to help decide planning applications within the area. In accordance with Section 38A(4) of the Planning and Compulsory Purchase Act 2004, the Council now has to make the NDP part of its overall Development Plan for the determination of planning applications within the district.	
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CAB 32 6.9.21 Open Key Decisions No Call-in to apply Yes	<u>FINANCIAL OUTTURN 2019/20</u> It was agreed that the report be received and noted.	None.	The financial outturn report to Cabinet provides a more accessible version of the Council's accounts for 2019/20, updating Members on the Council's	

Implementation Date 14 September 2021			financial standing.	
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CAB 33 6.9.21 Open Key Decisions No Call-in to apply Yes Implementation Date 14 September 2021	<u>ANNUAL GOVERNANCE ASSURANCE STATEMENT 2020/21</u> It was agreed: (a) That the Annual Governance Assurance Statement 2020/21 be approved, and that the Leader of the Council and the Head of Paid Service be requested to sign the Statement on behalf of the Council. (b) That the Governance Committee be asked to accept the Annual Governance Assurance Statement 2020/21 alongside the 2020/21 Statement of Accounts.	None.	The Accounts and Audit Regulations 2015 require that the Council conducts at least annually a review of the effectiveness of its system of internal control and reports on the extent to which it complies with the Local Code of Corporate Governance.	
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CAB 34 6.9.21 Open Key Decisions No	<u>YOUR LEISURE COVID SUPPORT FUNDING</u> It was agreed: (a) That the business recovery measures undertaken by Your Leisure in response to the COVID-19 pandemic be noted and welcomed.	None.	Your Leisure manages the Tides Leisure & Indoor Tennis Centre in Deal under a lease agreement with Dover District	

<p>Call-in to apply Yes</p> <p>Implementation Date 14 September 2021</p>	<p>(b) That the allocation of £80,000 as COVID-19 support funding for the Tides Leisure & Indoor Tennis Centre be approved.</p>		<p>Council. The company is seeking support funding to meet a budget deficit caused by the centre's extended periods of closure since March 2020 due to the COVID-19 pandemic.</p>	
<p>Decision Status</p>	<p>Record of Decision</p>	<p>Alternative options considered and rejected (if any)</p>	<p>Reasons for Decision</p>	<p>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</p>
<p>CAB 35 6.9.21 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 September 2021</p>	<p><u>PERFORMANCE REPORT - FIRST QUARTER 2021/22</u></p> <p>It was agreed that the Council's Performance Report and Actions for the First Quarter 2021/22 be noted.</p>	<p>None.</p>	<p>Monitoring the Council's performance against key objectives is essential to the achievement of those aims and objectives. This Performance Report provides a summary of the Council's performance for the period April to June 2021.</p>	
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CAB 36 6.9.21 Open Key Decisions No Call-in to apply Yes Implementation Date Immediate	<u>EXCLUSION OF THE PRESS AND PUBLIC</u> That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.	None.		
CAB 37 6.9.21 Exempt Key Decisions Yes Call-in to apply Yes Implementation Date 14 September 2021	<u>PURCHASE OF NEW AFFORDABLE HOUSING AT ST RICHARD'S ROAD, DEAL</u> It was agreed: (a) That the project to acquire the freehold of six affordable homes to be developed on land at St Richard's Road, Deal be approved. (b) That the Strategic Director (Corporate Resources) be authorised, in consultation with the Portfolio Holder for Social Housing and Port Health, to take the necessary decisions and actions to progress the project and purchase the properties including (but not limited to) agreeing the purchase price, approving the sale purchase agreements, and appointing any necessary professional advisers.	None.	The Council has been approached in connection with the acquisition of the freehold of six units of affordable housing at a development in St Richard's Road, built in accordance with the developer's Section 106 planning obligations. Since there has been no interest from registered providers of	

			affordable housing, the Council proposes to purchase the properties in support of Cabinet decision CAB 4 of 7 September 2020.	
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<p>CAB 38 6.9.21 Exempt</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 September 2021</p>	<p><u>SANDWICH GUILDHALL FORECOURT - HIGHWAY WORKS</u></p> <p>It was agreed that the highway works element of the project, using the Partnership Agreement – Relating to Highway Services, be approved.</p>	None.	At its meeting held on 5 October 2020, improvement works to the Guildhall forecourt in Sandwich were approved by Cabinet (CAB 27). Cabinet is now requested to agree that the highway works element of the project are progressed using a partnership agreement with Kent County Council and Amey Plc.	
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<p>CAB 39 6.9.21 Exempt</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 14 September 2021</p>	<p><u>AWARD OF SIX-YEAR CONTRACT FOR EXTERNAL DECORATIONS AND ASSOCIATED REPAIRS TO COUNCIL DWELLINGS</u></p> <p>It was agreed:</p> <p>(a) That the award of the new contract for external decorations and associated repairs to Council dwellings to Bell Decorating Group, for the sum set out in the report, be approved, subject to the 30-day notice period required by Section 20 of the Landlord and Tenant Act 1985 and the Service Charges (Consultation Requirements) (England) Regulations 2003.</p> <p>(b) That the functions of having regard to observations in relation to proposals to award a long-term agreement, as required by Section 20 of the Landlord and Tenant Act 1985 and the Service Charges (Consultation Requirements) (England) Regulations 2003, and confirming the award of the contract (or reporting further to Cabinet, as he considers appropriate), be delegated to the Strategic Director (Operations and Commercial), in consultation with the Portfolio Holder for Social Housing and Port Health</p>	<p>None.</p>	<p>Dover District Council assumed responsibility for delivering housing management services for all its Council properties on 1 October 2020. A contract for external decorating and associated repairs has not been in place for many years, and a planned programme for such works is long overdue.</p> <p>Following a competitive tender exercise, four bids were received.</p>	

The meeting ended at 11.40 am.